



## MINUTES OF THE DVIS SPECIAL BOARD MEETING

**October 24, 2023 @ 11:30 a.m.**

**Moran Family Counseling Center – 3124 E. Apache Street - Tulsa, Oklahoma**

### WELCOME & INTRODUCTIONS:

Scott Bonnallie, DVIS board of directors' president, welcomed all to the special board meeting. The agenda of the special board meeting was posted on the front door 24 hours in advance of the day's meeting. After determining that a quorum was established, Scott called the board meeting to order at 11:30 a.m.

Board of Directors present included:

Sharon Bertram (0)	Barbara Knowlton (0)	Dina Schultz (0)
Scott Bonnallie (0)	Kellie Mathis (0)	Roni Rierson Stacklin (0)
Amber Bryant (0)	Brittani Montgomery (0)	Sherri Watson (0)
Michael Chromy (0)	Cynthia Simmons Taylor (1)	Cori Duke (1)
Brandy Gildon-McCracken	Chris Posey (0)	Rachel Watson (1)
Rosemary Harris (0)	Damon Roberts (0)	Quincy Jones (1)

DVIS board directors not present:

Barbara Abercrombie (1)	Rhiannon Thoreson (1)	Matt McCord (2)
Heather Earnhart (1)	Robert Field (1)	
Rachel James (1)	Jake Dollarhide (3)	

No Emeritus Board members were present.

DVIS staff and guest(s) attending were:

Rose Turner	Lindy Whorton	Debby Raskin
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### EXECUTIVE/GOVERNANCE COMMITTEE REPORT:

There was no executive committee report.

### COMMITTEE REPORTS:

#### AUDIT COMMITTEE REPORT:

Lindy Whorton, chief financial officer, discussed the 401(k) plan 2022 audit and financial statements. She reported that there were no findings in the audit. However, one internal control issue was noted. During a transition to a different payroll vendor, an incorrect software system setting allowed certain newly eligible plan participants not to be automatically enrolled in the 401(k) plan. Bank of Oklahoma identified the issue, and it was corrected. All the impacted employees' accounts were trued up, with Bank of Oklahoma bearing the financial burden of this oversight. Lindy recommended that the board approve the 401(k) Plan 2022 final financial statements.

A motion to approve the 401(k) plan 2022 final financial statements as presented was made by Sherry Watson. Chris Posey seconded the motion. The motion carried unanimously.

**COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION (Court Advocate):**

Lindy discussed the Community Development Block Grant application; she advised that DVIS has been the beneficiary of funding for a court advocate from this grant for approximately 14 years. She noted that in years past, DVIS was allowed to submit the grant application in advance of obtaining board approval, but that is no longer the case. Board approval is required prior to submission this year and it is expected that will be the requirement going forward. This would require a special board meeting in October each year since the DVIS board does not routinely meet in October. Scott will discuss options with the executive committee and bring a recommendation to the board soon. Lindy recommended that the board approve the Community Development Block Grant.

A motion to approve the Community Development Block Grant as presented was made by Damon Roberts. Michael Chromy seconded the motion. The motion carried unanimously.

**OTHER BUSINESS:**

No other business was discussed.

**NEW BUSINESS:**

No new business was discussed.

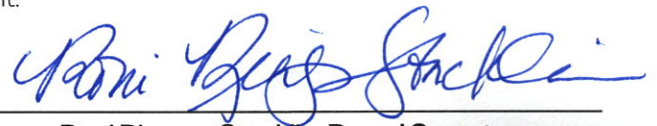
**ADJOURNMENT:**

**MOTION:**

A motion to adjourn the meeting was made by Rosemary Harris. Cynthia Simmons Taylor seconded the motion. The motion carried unanimously.

The board meeting was adjourned at approximately 11:46 a.m.

Minutes submitted by Barbara Knowlton, Board Vice President.



Roni Rierson Stacklin, Board Secretary