



BOARD OF DIRECTOR'S MEETING

Place: Moran Family Counseling Center, Multi-Purpose Room

Date: Tuesday, June 27, 2023 **Time:** 3:00 P.M.

AGENDA

Welcome & Introduction:.....Rachel James, Board President

Call to Order & Quorum Determination: Rachel James

Consent Agenda: (Vote Required)..... Rachel James

The following item(s) are either informational or non-controversial in nature and are recommended for approval. Discussion of any individual item may be accomplished by any board member requesting that the item be removed from the Consent Agenda. Requests to remove items from the Consent Agenda must be made prior to the motion to pass the Consent Agenda. Removed items may be taken up either immediately after the Consent Agenda or placed on the agenda at the discretion of the Board.

- **Minutes** - May 23, 2023 Board Meeting
- **Human Resources** - *Rescind* Covid19 Infection Control Policy
- **Human Resources** - *Rescind* Covid19 Vaccination Testing & Face Covering Policy
- **Program** - DVIS Rapid Rehousing (RRH) Policies & Procedures
- **Finance** - Annual Signature Card Update for New Officers

Chief Executive Officer's Report.....Tracey Lyall

COMMITTEE REPORTS:

Human Resources Committee Report.....Barbara Abercrombie & Don Henderson
Committee Co-Chairs

Audit Committee Report.....Kendall Carpenter, Committee Chair
Lindy Whorton, Chief Financial Officer

- Audit Engagement Letter – Basic Financial Statements **(Vote Required)**
- Audit Engagement Letter – 401k Plan Financial Statements **(Vote Required)**

Finance Committee Report.....Sharon Bertram, Committee Chair
Lindy Whorton, Chief Financial Officer

- Grant Report
- May 31, 2023 Financial Statements
- 2023-2024 Proposed Budget **(Vote Required)**
- Authorization for CEO to Execute Contracts and Grants **(Vote Required)**
- Authorization for CEO to Sign Checks and Drafts **(Vote Required)**

Program Committee Report..... Rose Turner, Chief Administrative Officer
Final Report for Fiscal Year 2023

- Final Report for Fiscal Year 2023 from Oklahoma Department of Mental Health & Substance Abuse Services (ODMHSAS)
- Signed DVIS Plan of Correction for ODMHSAS – Fiscal Year 2023
- DVIS Legal Assistance Program, Attorney/Client Agreement Form
- DVIS Legal Assistance Program, Standard Terms of Representation

Development & Communications Report.....Cathy Wilkie, Chief Development Officer

- Fundraising & Events
- Four A's this Month
- Volunteers & In-Kind Donations
- Communications

Executive/ Governance Committee.....Rachel James

- Elections for 2023-2024 Slate of Officers **(Vote Required)**
- Elections for 2023-2024 New Board Members **(Vote Required)**
- Elections for 2023-2024 Renewing Board Members **(Vote Required)**
- Elections for 2023-2024 New Emeritus Board Members **(Vote Required)**

Executive Session.....Rachel James

- Discuss the Annual Review & Compensation of the Chief Executive Officer **(Vote Required)**

Recognition of Outgoing Board Members.....Rachel James

Other

- 2023-2024 DVIS Board of Directors Meeting Dates
- 2023-2024 DVIS Committee Meeting Dates

Adjournment **(Vote Required)**

Next Board Meeting –11:30 a.m. Tuesday, August 22, 2023
Moran Family Counseling Center

DVIS MISSION

Advancing physical and emotional safety by reducing the impact and occurrence of sexual and domestic violence, human trafficking and stalking through inclusive intervention and prevention services for children, youth and adults.