



## MINUTES OF THE DVIS BOARD MEETING

**April 25, 2023 @ 11:30 a.m.**

**Moran Family Counseling Center – 3124 E. Apache Street – Tulsa, Oklahoma**

### WELCOME & INTRODUCTIONS:

Rachel James, DVIS board of directors' president, welcomed all to the board meeting. The agenda of the board meeting was posted on the front door 24 hours in advance of the day's meeting. After determining that a quorum was established, Rachel, called the board meeting to order at 11:35 a.m.

Board of Directors present included:

Rhiannon Baker (3)	Robert Field (2)	Matt McCord (0)
Sharon Bertram (2)	Don Henderson (0)	Brittani Montgomery (2)
Scott Bonnallie (0)	Rachel James (0)	Stacey Schmidt (3)
Kendall Carpenter (0)	Barbara Knowlton (0)	Jeff Snodgrass (0)
Heather Earnhart (0)	Kellie Mathis (2)	Roni Rierson Stacklin (1)

DVIS board directors not present

Barbara Abercrombie (2)	Rosemary Harris (2)	Damon Roberts (2)
Michael Chromy (1)	Quincy Jones (1)	Cynthia Simmons Taylor (3)
Jake Dollarhide (5)	Chris Posey (1)	Rachel Watson (4)
Cori Duke (3)		

No Emeritus Board members were present.

DVIS staff and guest(s) attending were:

Gabrielle Martin	Lindy Whorton	Cathy Wilkie
Tracey Lyall	Laurel Williamson	Samantha Dunkin
Rose Turner		

### MISSION MOMENT:

Tracey Lyall, chief executive officer, introduced Gabrielle Martin, a survivor of stalking and harassment through social media. Gabrielle shared her personal experience as a teenager and emphasized that the support from her mother helped her through the situation. She encouraged seeking assistance from, and completing reports with law enforcement, so that perpetrators can be held accountable. She stressed that there are not enough software filters and safety blocks available to stop perpetrators from achieving their goals.

## CONSENT AGENDA:

The following consent agenda item was distributed in advance of the meeting for consideration and for possible approval:

- February 28, 2023 Board Meeting Minutes

## MOTION:

A motion was made by Barbara Knowlton to approve the consent agenda item. The motion was seconded by Heather Earnhart and carried unanimously.

## EXECUTIVE COMMITTEE REPORT:

Rachel confirmed the member resignations of Ann-Marie Constable, Justice Waidner Smith, and Sherri Watson. She then reviewed two nominations for the 2023-2024 Board of Directors; Brandi Gildon McCracken and Dina Schultz. Bios for both nominees were included in the Board meeting packet.

Rachel expressed gratitude to Cathy Wilkie and the fundraising committee for creating a phenomenal Monarch Ball experience.

## CHIEF EXECUTIVE OFFICER'S REPORT:

Tracey reminded the Board that the next DVIS Community Talk would be held that night at Tulsa Community College (TCC) Northeast Campus. The talk will focus on sexual assault awareness with a panel consisting of Tulsa Police Department detectives, a survivor, a district attorney, and the Title IX coordinator from TCC.

Tracey noted that DVIS submitted federal grant applications to the Office on Violence Against Women (OVW) that included funding requests for transitional housing, a grant to serve rural populations, and a collaboration with Youth Services of Tulsa to provide support services for youth. She announced that American Rescue Plan funds and a grant from Stephens Foundation were approved and will be applied to retention pay costs. Tracey stated that DVIS will re-apply for an additional three-year term for Rapid Rehousing (RRH) funds and that DVIS just passed a complicated RRH audit with HUD in April. Lindy Whorton, chief financial officer, reported that the grant team will review all pending or open grant requests to determine if any should be marked as expired or denied.

Tracey reported that HB 1639, the bill addressing criminalized survivors, is progressing as hoped. The Bill passed the Senate and returns to the House conference committee for language review.

Tracey described two root-cause analysis meetings that DVIS engaged in with system partners and the George Kaiser Family Foundation (GKFF). DVIS is focusing on the Batterer's Intervention Program to help curb violence with improved accountability. Major McCord, a board director, and officer with the Tulsa police department (TPD), briefly described what data TPD provided for the analysis meetings.

Tracey reported that the annual Tulsa Area United Way site visit, which included a shelter tour, went well. She stated the grant allotment will be announced before the end of July.

## COMMITTEE REPORTS:

### FINANCE COMMITTEE REPORT:

Lindy, briefly reviewed the operating income and expense report, and cash position for the month of March 2023 and noted that cash at the end of the period had decreased. She explained that due to the repair process and supply manufacturing delays, the insurance loss claims have been slowed. She announced that GKFF granted funds that will help pay the insurance deductible fees so that cages can be installed to cover the HVAC units to prevent further theft in the future.

### TAX FORM 990 DRAFT

Lindy stated that the finance committee reviewed the 990 Tax Form draft dated June 30, 2022 at the last meeting. Lindy noted that the final report is due on May 15, 2023, and that the committee recommended that the Board approve the 990 Tax Form draft dated June 30, 2022.

A motion was made by Kendall Carpenter to approve the 990 Tax Form draft dated June 30, 2022. The motion was seconded by Don Henderson and carried unanimously.

### HUMAN RESOURCES COMMITTEE:

No Human Resources Committee report was given during the meeting.

### PROGRAM COMMITTEE REPORT:

Rose Turner, chief administrative officer, highlighted the program report that was provided in the meeting packet. She noted there were no findings or recommendations from the February HUD audit. She emphasized that the myEvolv data system has really enhanced DVIS' reporting abilities.

Rose discussed the work that the program committee is doing to compare the DVIS Legal Agreement with the Model Service Agreement provided by the American Bar Association (ABA). She explained that the DVIS agreement complies with standards from the Oklahoma Bar Association, which is very similar to the ABA agreement. Committee members and staff will continue working on this comparison to complete a new final draft for review at their next committee meeting.

### DEVELOPMENT & COMMUNICATIONS REPORT:

Cathy Wilkie, chief development officer, reported that Monarch Ball fundraising was slightly below the \$400,000 goal. However, expenses were down, and they are continuing to fundraise by sending follow-up messages to the event's supporters.

Cathy reminded the Board that Best of Brunch is on Saturday, April 29 at River Spirit Casino Resort. She also highlighted several other upcoming events during the summer.

Cathy described recent volunteer projects that have occurred and highlighted that the Shelter needs help with serving meals while they fill a staff vacancy. Tracey noted that the shelter population fluctuates daily, but averages approximately 40 adults and 20 children.

Cathy briefly referred to the media statistics that were included in the Development and Communications report to the Board.

#### OTHER BUSINESS:

Tracey announced that DVIS has received a notice of 30 days to vacate the Sapulpa office because the property has been sold. She stated that two properties are being considered for the new location. However, Tracey emphasized there are unique needs that must be met, such as a location near the Creek County courthouse and capacity for partner agencies. She detailed that these agencies currently share office space with DVIS, assist with the rent payment, and must be able to afford the anticipated increased costs.

Rachel noted that Rhiannon Baker, board director, and Tracy Spears, Monarch Ball co-chair, recently presented during a TedX presentation at the University of Tulsa. Their presentations will be available as TEDx Talks soon on TEDx and YouTube.

#### NEW BUSINESS:

No new business was discussed.

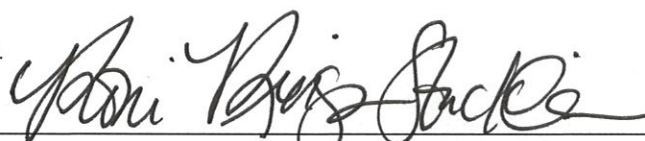
#### ADJOURNMENT:

#### MOTION:

A motion to adjourn the meeting was made by Jeff Snodgrass. Stacey Schmidt seconded the motion. The motion carried unanimously.

The board meeting was adjourned at approximately 12:25 p.m.

Minutes submitted by Samantha Dunkin, Executive Assistant.

  
Roni Rierson Stacklin, Board Secretary