



BOARD OF DIRECTOR'S MEETING

Place: Moran Family Counseling Center, Multi-Purpose Room
Date: Tuesday, February 28, 2023 **Time:** 11:30 A.M.

AGENDA

Welcome & Introduction:.....Rachel James, Board President

Call to Order & Quorum Determination: Rachel James

Monarch Ball: Adam Paluka, Fundraising Committee Chair

Mission Moment: DVIS Adult Outpatient Services..... Margaret Black, Ph.D.
Vice President, Clinical Services

Consent Agenda: (Vote Required)..... Rachel James

The following item(s) are either informational or non-controversial in nature and are recommended for approval. Discussion of any individual item may be accomplished by any board member requesting that the item be removed from the Consent Agenda. Requests to remove items from the Consent Agenda must be made prior to the motion to pass the Consent Agenda. Removed items may be taken up either immediately after the Consent Agenda or placed on the agenda at the discretion of the Board.

- [Minutes](#) - November 29, 2022 Board Meeting
- [Human Resources](#) - Inclement Weather Policy, Revised
- [Human Resources](#) - Payroll, Revised
- [Program](#) - Mandatory Reporting Suspected Abuse of Vulnerable Adults, Revised
- [Program](#) - Shelter Screen Victims Intake Procedure, Revised
- [Program](#) - Transitional Housing Client File Requirements, Revised
- [Grants](#) - Tulsa Area United Way Grant Application

Executive Committee Report.....Rachel James

Chief Executive Officer's Report.....Tracey Lyall

- Service Statistics

COMMITTEE REPORTS:

Finance Committee Report.....Sharon Bertram, Committee Chair
Lindy Whorton, Chief Financial Officer

- January 2023 Financials
- Use of Capital Reserve Funds **(Vote Required)**
- 2023 Revised Budget, Proposal **(Vote Required)**
- Proposal for Acquisition of New Accounting Software, **(Vote Required)**
- Bank of Oklahoma Line of Credit Renewal **(Vote Required)**
- Grant Report

Human Resources Committee Report.....Barbara Abercrombie & Don Henderson
Committee Co-Chairs
Debby Raskin, Chief Human Resources Officer

Program Committee Report.....Rose Turner, Chief Administrative Officer

- 2021-2022 Annual Program Reports

Risk Management Committee Report..... Rose Turner

- 2022 Fourth Quarter Review of Critical Incidents and Grievances

Development & Communications Report.....Cathy Wilkie, Chief Development Officer

- Fundraising & Events
- Four A's this Month
- Volunteers & In-Kind Donations
- Communications

Other

New Business (Business not known or possible to have known within 24 hours of the posting of the agenda)

Adjournment **(Vote Required)**

Next Board Meeting – 11:30 a.m. Tuesday, April 25, 2023
Moran Family Counseling Center

DVIS MISSION

Advancing physical and emotional safety by reducing the impact and occurrence of sexual and domestic violence, human trafficking and stalking through inclusive intervention and prevention services for children, youth and adults.