MINUTES OF THE DVIS BOARD MEETING

September 24, 2019 @ 11:30 A.M.
Moran Family Counseling Center – 3124 E. Apache Street – Tulsa, Oklahoma

After determining that a quorum was established, Board President, Stacey Schmidt, called the Board meeting to order at 11:36 A.M. The agenda of the Board meeting was posted on the front door 24 hours in advance of today’s meeting.

BOARD MEMBERS PRESENT:

Sharon Bertram (1)
Scott Bonnallie (0)
Kendall Carpenter (0)
Ann-Marie Constable (0)
Don Henderson (0)
Rachel James (0)
Jill Jones (0)
Barbara Knowlton (0)

Compass Consulting
Corporate Performance Grp.
Drone Aviation Holding, Corp.
Tulsa Educare
Community Advocate
The Greenheck Group
Phillips 66
Community Advocate

Robin Lacy (0)
Ann Lowry (0)
Adam Paluka (0)
Roni Rierson (1)
Stacey Schmidt (0)
Jeff Snodgrass (0)
Sherri Watson (0)

Cherokee Nation Businesses
Addison Group
EMSA
Blue Cross Blue Shield
D&L Oil Tools
BOK Financial
Community Advocate

BOARD MEMBERS NOT PRESENT:

Katie Mabrey (2)
Kellie Mathis (1)
Mari Ramsey (1)

Community Advocate
Direct Systems Support
Williams Companies

Damon Roberts (2)
Justice Waidner Smith (1)

Spectrum Pharmaceuticals
ONEOK

EMERITUS BOARD MEMBERS PRESENT:

ALSO IN ATTENDANCE:

Kena Lundy
Monica Barczak
Jenée Day
Carissa Hon
Katelyn Journey

ASL Interpreter, TSHA
Leadership Tulsa, Intern
Chief Development Officer
Chief Communications Officer
Deaf RISE Program Coord.

Tracey Lyall
Taryn Norman
Lindy Whorton
Samantha Dunkin

Chief Executive Officer
Chief Equity & Inclusion Officer
Chief Financial Officer
Executive Assistant
WELCOME & INTRODUCTIONS:
Board President, Stacey Schmidt, welcomed all to the Board meeting. Tracey Lyall, Chief Executive Officer, introduced Katelyn Jurney, Deaf RISE Program Coordinator, to offer a short presentation on Deaf Awareness.

MISSION MOMENT:
Katelyn introduced herself and explained that it was Deaf Awareness Week. She shared a slide presentation that described Deaf culture, common terms, customs, shared myths and facts related to Deaf individuals and the Deaf community.

CONSENT AGENDA:
The following consent agenda item was distributed in advance of the meeting for consideration and for possible approval:
- Minutes – August 27, 2019 Board Meeting

MOTION:
A motion was made to Approve the Consent Agenda Item by Adam Paluka. The motion was seconded by Ann Lowry. The motion carried unanimously.

COMMITTEE SIGN-UPS AND THANK YOU NOTES
Stacey circulated sign-up sheets for the various DVIS committees and requested that attendees select committees to participate on and update, or remove, their name from previous committee involvement.

No thank you notes, for Board members to sign, were circulated.

CHIEF EXECUTIVE OFFICER’S REPORT:
Tracey introduced Monica Barczak, a new DVIS Board of Directors Intern with Leadership Tulsa.

Tracey reported that the George Kaiser Family Foundation (GKFF) has continued to express interest in working with DVIS to reduce domestic violence. She explained that other states have reduced domestic violence in their areas, and DVIS has reviewed these state models in planning to establish new initiatives in Tulsa. Tracey noted that she will continue this conversation with GKFF.

Tracey explained that DVIS staff attend the annual Oklahoma Attorney General’s Partnership Conference, and this year 21 DVIS employees were there. She described the conference as one of the best trainings in the state covering domestic violence, sexual assault, human trafficking, stalking prevention and providing presentations from national experts in the field.

Tracey announced that she would like to have the Strategic Planning session coincide with the November Board meeting. She noted that Taryn Norman, Chief Equity and Inclusion Officer, has been interviewing consultants and reviewing proposal requests with organizations that focus on both domestic violence and diversity, equity and inclusion work. Tracey stated, that if arranged, the Strategic Planning session would be for six hours on Tuesday, November 19, 2019.
Tracey discussed how DVIS has spent considerable time preparing and advocating for a request through Tulsa’s Continuum of Care (CoC) to be granted Rapid Re-Housing funds. She summarized the functions of the local CoC and how it disburses federal funds and how DVIS had submitted an 18-month grant for $282,084. Tracey emphasized how important it is to increase local support and prioritization of housing for individuals and families affected by domestic violence.

Tracey advised that DVIS was notified recently that the partnership with 211 Helpline was ending, as 211 Helpline will be transferring their weekend and after hours calls to Oklahoma Heartline. She explained that this partnership assists DVIS with covering information and crisis telephone calls during after-hours. Tracey stated that she prefers to have these calls answered locally and that plans are being coordinated to do this.

Tracey reviewed the Service Statistics and noted some variations in year to date numbers.

**CHIEF EQUITY & INCLUSION OFFICER:**

Taryn Norman reviewed the Diversity, Equity & Inclusion (DEI) and DeafRISE report included in the meeting packet. She noted that a presentation was given at the Schnake, Turnbo Frank Inclusion Summit about how DVIS approached its inclusion work. Taryn requested input from the Board regarding their Diversity Equity and Inclusion work and asked if any Board Directors had further reviewed the materials that were provided to them in July. She emphasized working with an accountability buddy.

Taryn noted that Molly Bryant, Underserved Outreach Advocate, will help facilitate a new Tulsa City-County Library program called Building Hope: Courageous Community Conversations. The first event was on September 19th at Martin Regional Library.

Taryn reported that the Deaf RISE team traveled to Kansas City for technical assistance training and that Katelyn presented at the Oklahoma Association for the Deaf Conference.

**COMMITTEE REPORTS:**

**FUNDRAISING COMMITTEE/DEVELOPMENT REPORT:**

Jenée Day, Chief Development Officer, highlighted that Knock Out Violence reached the highest fundraising pledge total since 2013. The strength of this year’s program was led by sponsorships and the 169 homeruns by the Tulsa Drillers. The Development team is working to secure payments on all pledges.

Jenée referred to the Grant Total Comparison Report included in the Board’s information packet. She continued by announcing that the new grant writer, Chela Nalls started on September 23rd.

Jenée announced that there was a big change with the Monarch Ball date being moved to Saturday, March 7, 2020. She continued by noting the team is interested in hosting a luncheon named Discover DVIS to encourage new individuals to come and learn more about DVIS.
ASSOCIATE BOARD REPORT:
No Associate Board report was given during the meeting.

COMMUNICATIONS & MARKETING REPORT:
Carissa Hon, Chief Communications Officer, noted that DVIS was mentioned in eight local news media reports since the last Board meeting. She advised that every Thursday in October is #PurpleThursday to increase awareness surrounding domestic violence and that the national day of action is October 24th. She reviewed additional Domestic Violence Awareness Month activities.

Carissa reported that holiday card ideas were discussed during the Community Relations Committee meeting and that the committee will again work with Jeff Snodgrass to complete the project. She noted that the script has been written for the Monarch Ball video and that the community relations and development teams are working together to confirm the details.

Carissa described activities that the Education department has attended and noted that one was the National Sexual Assault Conference. She explained that Sydney Friedrichs, Education and Outreach Coordinator, will implement prevention programming at Will Rogers High School and that Shawn Jackson, Coaching Boys Into Men Education Coordinator, is working to confirm teams for the upcoming school year.

Carissa concluded with a review of the top DVIS social media posts for August 2019 and asked the group to share DVIS social media posts with friends. She emphasized that is acceptable to do this even during the United Way blackout period. Carissa announced that the United Way has helped increase accessibility to the DVIS website by offering translation into over 100 languages and incorporated additional font size selections.

HUMAN RESOURCES COMMITTEE:
Don Henderson, DVIS Board Human Resources Committee Chair, presented the Succession Plan that was revised with updated Board officers and contact information. He stated that the Human Resources Committee agreed to recommend that the DVIS Board of Directors approve the Succession Plan.

MOTION:
Barbara Knowlton made the motion to Approve the Succession Plan. Don Henderson seconded the motion. All Board members in attendance voted in favor of the Motion. No board members opposed or abstained from voting on the Motion.

PROGRAM COMMITTEE:
No Program Committee report was given during the meeting.
FINANCE COMMITTEE REPORT:
Lindy Whorton, Chief Financial Officer, presented the September 2019 Finance Committee Report and noted that the committee did not meet during the month of September. She reported that for the two months ending August 31, 2019, there were earnings that ended with a positive variance. She explained that the positive variance for YTD 2019 is primarily due to timing of Monarch Ball funds that were received and savings in salary, benefits and professional growth.

Lindy advised that cash at the end of the period increased due to funds received from a Trust.

Lindy reported Capital Campaign receivables totaled $37,500 at the end of August 2019 and cash in the bank totaled $1,252,337.

OTHER BUSINESS:
No other business was discussed.

NEW BUSINESS:
No new business was discussed.

ADJOURNMENT:

MOTION:
A motion to Adjourn the Meeting was made by Ann-Marie Constable. Don Henderson seconded the motion. The motion carried unanimously.

The board meeting was adjourned at approximately 12:33 P.M.

Minutes submitted by Samantha Dunkin, Executive Assistant.

Don Henderson, Board Secretary