BOARD OF DIRECTOR’S MEETING

Place: Moran Family Counseling Center, Board Room
3124 E. Apache, Tulsa, OK

Date: Tuesday, November 19, 2019
Time: 11:30 A.M.

AGENDA

Welcome & Introduction: Stacey Schmidt, Board President

Call to Order & Quorum Determination: Stacey Schmidt

Special Acknowledgement and Presentation: Tracey Lyall

Consent Agenda: (Vote Required)

The following item(s) are either informational or non-controversial in nature and are recommended for approval. Discussion of any individual item may be accomplished by any board member requesting that the item be removed from the Consent Agenda. Requests to remove items from the Consent Agenda must be made prior to the motion to pass the Consent Agenda. Removed items may be taken up either immediately after the Consent Agenda or placed on the agenda at the discretion of the Board.

- Minutes
  September 24, 2019 Board Meeting

- Development
  CDBG Application
  ESG Application

- Finance
  Form 5500

- Human Resources
  Background Check (revised)

President’s Items

- Employee Appreciation, Holiday Gift Card Support

COMMITTEE REPORTS:

- Audit Committee
  Approval of Fiscal Year Annual Audit (Vote Required)
November 19, 2019 Board Agenda (Continued)

- **Finance Committee Report**.................................Ann-Marie Constable/Lindy Whorton
  - Capital Campaign Fund Investment Proposals (**Vote Required**)
  - Renew/ Approve Line of Credit (**Vote Required**)
  - Financial Policies Update (**Vote Required**)
  - Authorization for CEO to Execute Contracts/ Sign Checks and Drafts (**Vote Required**)

- **Fundraising Committee/Development Report**.................................Jenée Day
  - 3 Things You Can Do
  - Knock Out Violence
  - Grants
  - Volunteers
  - Development Outlook & Future Plans

- **Review of Program Items**.................................Ann Lowry/Donna Mathews
  - Children’s Program Oklahoma Department of Mental Health & Substance Abuse Services (ODMHSAS) Request for Plan of Correction; Plan of Correction Form; and Service Verification Form, dated 4/12/19
  - Shelter Food Service Corrective Action Plan dated 8/20/19
  - Oklahoma Health Care Authority (OHCA) Site Visit Screening dated 8/22/2019 for onsite of 3/22/2019
  - ODMHSAS Contract Review Letter dated October 7, 2019

- **Third Quarter Review of Grievances/ Critical Incidents**.............Stacey Schmidt/Donna Mathews

**Other**
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- .

**New Business** (**Business not known or possible to have known within 24 hours of the posting of the agenda**)

**Adjournment** (**Vote**)

**Next Meeting Tuesday, January 28, 2020, 11:30 A.M.**
Moran Family Counseling Center – Board Room

**DVIS MISSION**
To rebuild lives affected by domestic violence & sexual assault through advocacy, shelter, counseling, & education.