



BOARD OF DIRECTOR'S MEETING

Place: DVIS, 3124 East Apache St, Executive Board Room
Tulsa, Oklahoma

Date: Tuesday, November 28, 2017
Time: 11:30 A.M.

AGENDA

Lunch: Welcome & IntroductionsMari Ramsey, President Elect

Call to Order & Quorum Determination:Mari Ramsey, President Elect

Consent Agenda: (Vote Required)Mari Ramsey, President Elect

*The following item(s) are either informational or non-controversial in nature and are recommended for approval. Discussion of any individual item may be accomplished by any board member requesting that the item be removed from the Consent Agenda. **Requests to remove items from the Consent Agenda must be made prior to the motion to pass the Consent Agenda.** Removed items may be taken up either immediately after the Consent Agenda or placed on the agenda at the discretion of the Board.*

MINUTES

- September 26, 2017 Board Meeting Minutes

HUMAN RESOURCES

- Background Check Revised
- Expense and Travel Reimbursement Revised
- Training Revised
- Volunteer Supervision Revised

PROGRAM

- Annual Program Policy Evaluation Policy
- BIP Client File Requirements
- BIP Client Rights
- BIP Program Service Philosophy Curriculum, Victim Safety, etc.
- Children's Client File Requirements
- Client Grievance Policy
- Client Rights
- Confidentiality and Privacy Protections
- Crisis Intervention Client File Requirements
- Crisis Intervention Policy Philosophy Curriculum, etc.
- Culturally Competent Special Needs Policy
- DVSA Program Service Philosophy Curriculum, etc.
- Outpatient Survivor Client File Requirements



- Shelter Client File Requirements
- Shelter Survivor Screening & Assessment Procedures
- Survivors Program Service Planning & Monitoring

Mission Moment...

- **Personal Story**.....Sherry Sims

Committee Reports:

- **Chief Executive Officer's Report**.....Tracey Lyall
 - Service Statistics
 - Request Assistance for Employee Gift Cards
- **Associate Board Report**..... Damon Roberts

Committee Reports:

- **Fundraising Committee/Development Report**.....Virginia Cohlmia/Joan Anderson
 - DEVELOPMENT SNAPSHOT
 - Grant Status Report
 - Donor Meetings
 - Community Engagement
 - Facility Tours
 - United Way
 - Explore the Wonder of it All
 - DEVELOPMENT OUTLOOK
 - Confirming and Installing Capital Campaign Donor Signage
 - Monarch Ball – Friday, January 26th, Southern Hills Country Club
 - Best of Brunch – Saturday, January 27th, The Mayo, Crystal Ballroom
 - Adopt-a-Family
 - Associate Board's Transitional Housing Holiday Party
 - Other Holiday Happenings
- **Communications & Marketing Report**.....Carissa Bratschun
 - DVIS in the News
 - Marketing
 - Education
 - Social Media
 - Giving Tuesday



- **Finance Committee Report**.....Lindy Whorton
 - October 31, 2017 Financials
 - Cash Position
 - Capital Campaign
 - Medicaid/DMH Funding
 - Renew Line of Credit

- **Audit Committee Report**.....Lindy Whorton
 - Approve FY 2017 Annual Audit (**Vote Required**)

- **Risk Management Committee Report**.....Stacey Schmidt/Donna Mathews
 - 2017 2nd Quarter Critical Incident Report to the Board from the Risk Management Committee
 - 2017 3rd Quarter Critical Incident Report to the Board from the Risk Management Committee

- **Program Committee Report**.....Stacey Schmidt/Donna Mathews
 - DVIS' Quality Improvement Plan for CARF

Other

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New Business (*Business not known or possible to have known within 24 hours of posting the agenda*)

Adjournment (**Vote Required**)

Next Board Meeting is Tuesday, January 23, 2018

DVIS MISSION

To rebuild lives affected by domestic violence & sexual assault through advocacy, shelter, counseling, & education.