



BOARD OF DIRECTOR'S MEETING

Place: Home of Shiela & Ted Haynes, 2418 Terwilleger
Tulsa, Oklahoma

Date: Tuesday, June 27, 2017
Time: 4:00 p.m.

Agenda

Lunch: Welcome & Introductions Shiela Haynes, Board President

Call to Order & Quorum Determination: Shiela Haynes, Board President

Consent Agenda: (Vote Required) Shiela Haynes, Board President

*The following item(s) are either informational or non-controversial in nature and are recommended for approval. Discussion of any individual item may be accomplished by any board member requesting that the item be removed from the Consent Agenda. **Requests to remove items from the Consent Agenda must be made prior to the motion to pass the Consent Agenda.** Removed items may be taken up either immediately after the Consent Agenda or placed on the agenda at the discretion of the Board.*

- May 23, 2017 Board Meeting Minutes

Human Resources Policies

- Background Check Policy (**Revised**)
- Business Continuity Plan (**Revised**)
- Culturally Competency and Diversity Plan (**New**)
- Employee Benefits Policy (**Revised**)
- Information Technology Policy (**Revised**)
- Paid Time Off Policy (**Revised**)
- Personal Belongings Policy (**New**)
- Termination/Separation Policy (**Revised**)
- Tobacco-Free Workplace Policy (**Revised**)

Program Policies

- Emergency Contact for Clients Policy, including Permission to Pick Up Children (**New**)
- Shelter Laundry Policy (**New**)

Governance

- Authorization for Chief Executive Officer to Execute Contracts / Sign Checks & Drafts

Chief Executive Officer's Report Tracey Lyall

- ACE Scoresheet
- Service Statistics

June 27, 2017 Board Agenda (Continued)

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Associate Board Report..... Damon Roberts

Committee Reports:

- **Fundraising Committee/Development Report**.....Virginia Cohlmia/Joan Anderson
 - Development Snapshot
 - Development Outlook
 - Grant Status Report
- **Communications & Marketing Report**.....Carissa Bratschun
 - DVIS in the News
 - Marketing
 - Education
 - Social Media
- **Human Resources Committee**.....Ann Lowry/Debby Raskin
 - Human Resources Data Insights
- **Program Committee**.....Mari Ramsey/Donna Mathews
 - 2017 Children’s Program Performance Analysis & Action Plan
 - Children’s Behavioral Health Rehabilitation Services/Individual Group Services
 - Review of External Reports and Site Visits Review
- **Governance Committee**.....Brad Berrett/Shiela Haynes
 - Elections for 2017-2018 Officers **(Vote)**
 - Elections for 2017-2018 New Board Members **(Vote)**
 - Elections for 2017-2018 New Emeritus Board Members **(Vote)**
 - Elections for 2017-2018 Renewing Board Members **(Vote)**
- **Finance Committee Report**.....Ann-Marie Constable/Lindy Whorton
 - May 31, 2017 Financials
 - 2017-2018 Proposed Budget **(Vote)**
 - Line of Credit **(Vote)**
 - Friends of DVIS Write-Off’s **(Vote)**

Recognition of Outgoing Board Members..... Shiela Haynes, Board President

Executive Session..... Ann Lowry

- Discuss Annual Review & Compensation of Chief Executive Officer **(Vote)**

Other

- Upcoming Committee Meeting Dates for 2017-2018

New Business (*Business not known or possible to have known within 24 hours of the posting of the agenda*)

Adjournment (Vote)

(NOTE: NO Board Meeting in July)

Next Board Meeting is Tuesday, August 22, 2017 at 11:30 a.m.

DVIS Mission: "To rebuild lives affected by domestic violence & sexual assault through advocacy, shelter, counseling, & education."

