



## BOARD OF DIRECTOR'S MEETING

**Place:** Home of Shiela & Ted Haynes, 2418 Terwilleger  
Tulsa, Oklahoma

**Date:** Tuesday, June 27, 2017  
**Time:** 4:00 p.m.

### Agenda

**Lunch:** Welcome & Introductions ..... Shiela Haynes, Board President

**Call to Order & Quorum Determination:** ..... Shiela Haynes, Board President

**Consent Agenda: (Vote Required)** ..... Shiela Haynes, Board President

*The following item(s) are either informational or non-controversial in nature and are recommended for approval. Discussion of any individual item may be accomplished by any board member requesting that the item be removed from the Consent Agenda. **Requests to remove items from the Consent Agenda must be made prior to the motion to pass the Consent Agenda.** Removed items may be taken up either immediately after the Consent Agenda or placed on the agenda at the discretion of the Board.*

- May 23, 2017 Board Meeting Minutes

#### Human Resources Policies

- Background Check Policy (**Revised**)
- Business Continuity Plan (**Revised**)
- Culturally Competency and Diversity Plan (**New**)
- Employee Benefits Policy (**Revised**)
- Information Technology Policy (**Revised**)
- Paid Time Off Policy (**Revised**)
- Personal Belongings Policy (**New**)
- Termination/Separation Policy (**Revised**)
- Tobacco-Free Workplace Policy (**Revised**)

#### Program Policies

- Emergency Contact for Clients Policy, including Permission to Pick Up Children (**New**)
- Shelter Laundry Policy (**New**)

#### Governance

- Authorization for Chief Executive Officer to Execute Contracts / Sign Checks & Drafts

**Chief Executive Officer's Report** ..... Tracey Lyall

- ACE Scoresheet
- Service Statistics

# June 27, 2017 Board Agenda (Continued)

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**Associate Board Report**..... Damon Roberts

## Committee Reports:

- **Fundraising Committee/Development Report**.....Virginia Cohlma/Joan Anderson
  - Development Snapshot
  - Development Outlook
  - Grant Status Report
- **Communications & Marketing Report**.....Carissa Bratschun
  - DVIS in the News
  - Marketing
  - Education
  - Social Media
- **Human Resources Committee**.....Ann Lowry/Debby Raskin
  - Human Resources Data Insights
- **Program Committee**.....Mari Ramsey/Donna Mathews
  - 2017 Children’s Program Performance Analysis & Action Plan
  - Children’s Behavioral Health Rehabilitation Services/Individual Group Services
  - Review of External Reports and Site Visits Review
- **Governance Committee**.....Brad Berrett/Shiela Haynes
  - Elections for 2017-2018 Officers **(Vote)**
  - Elections for 2017-2018 New Board Members **(Vote)**
  - Elections for 2017-2018 New Emeritus Board Members **(Vote)**
  - Elections for 2017-2018 Renewing Board Members **(Vote)**
- **Finance Committee Report**.....Ann-Marie Constable/Lindy Whorton
  - May 31, 2017 Financials
  - 2017-2018 Proposed Budget **(Vote)**
  - Line of Credit **(Vote)**
  - Friends of DVIS Write-Off’s **(Vote)**

**Recognition of Outgoing Board Members**..... Shiela Haynes, Board President

**Executive Session**..... Ann Lowry

- Discuss Annual Review & Compensation of Chief Executive Officer **(Vote)**

## Other

- Upcoming Committee Meeting Dates for 2017-2018

**New Business** (*Business not known or possible to have known within 24 hours of the posting of the agenda*)

**Adjournment (Vote)**

**(NOTE: NO Board Meeting in July)**

**Next Board Meeting is Tuesday, August 22, 2017 at 11:30 a.m.**

*DVIS Mission: "To rebuild lives affected by domestic violence & sexual assault through advocacy, shelter, counseling, & education."*

