

Domestic Violence Intervention Services, Inc.
POLICIES AND PROCEDURES

TITLE: Privacy Policy for Donors	EFFECTIVE DATE: January 26, 2010
GENERAL STATEMENT: It is DVIS's intent to provide privacy information for donors and visitors on our website.	REVISED DATE:
PURPOSE: To detail on how information that is voluntarily given to DVIS by donors and visitors of our website is used and protected.	

DVIS respects the privacy of our donors. To protect privacy, the organization has implemented the following policy:

About the Information We Collect - Most of the data and information we collect when donations are made or through our website is used only to help us achieve our mission. It is our policy to collect and store only personal information that our donors knowingly provide.

From Casual Website Visitors and General Users - We do not collect any personal information from users browsing our website. When you use the public areas of our website you are doing so anonymously. We do collect aggregate use information, such as the number of hits (visits) per page. We use aggregate data for internal and marketing purposes, but we don't collect any personally identifying information.

From Our Donors and Other Customers - If while visiting our website you make a donation, order a product, register for a conference, submit a technical assistance question, or request other information, you will be asked to provide certain information such as name, address, phone number and email address. In all cases this information is submitted voluntarily. If you're making a donation or purchase, you may be asked for credit card information in order to complete your purchase. Similar information may be submitted to us on an order form or registration form.

Any contact information you provide will remain private. We also encourage the use of anti-spyware technology to remove unwanted monitoring of your online activities by third-party programs. The information collected is used to acknowledge the donation or purchase and to contact you about ongoing DVIS events.

Donor Lists - Our donor list is not for sale. When you make a donation or visit our Web, your name and mailing information is kept within DVIS and will not be sold to or shared with any other organizations.

Credit Card Account Information - We utilize secure transaction methods when collecting credit card information over the Internet. DVIS does not disclose credit card account

information provided by our donors. We submit the information to the appropriate clearinghouse in order to obtain payment.

How We Use Cookies - Cookies are small text files that are sent to your computer when you logon to a Web site that allow us to identify you when you return to the site. DVIS uses cookies only to support the operations of our shopping cart. We do not use cookies to track your usage or any other personal information about you.

Data Security - DVIS is concerned about the security of your information. To prevent unauthorized access or disclosure, maintain data integrity, and ensure the appropriate use of information, we have put in place reasonable physical, electronic, and managerial procedures to safeguard and secure the information we collect. We use 128-bit SSL encryption technology when collecting or transferring sensitive data such as credit card information online.

How to Contact Us - Should you have questions about the information you have provided to us or make changes in your information, please send an email to info@dvis.org.