



## BOARD OF DIRECTOR'S MEETING

**Place:** DVIS, 4300 South Harvard Ave, Board Room  
Tulsa, Oklahoma

**Date:** Tuesday, November 15, 2016  
**Time:** 11:30 a.m.

### Agenda

**Lunch:** Welcome & Introductions ..... Shiela Haynes, Board President

**Call to Order & Quorum Determination:** ..... Shiela Haynes, Board President

**"Mission Moment"** .....Crystal Brill

**Consent Agenda: (Vote Required)** .....Shiela Haynes, Board President

*The following item(s) are either informational or non-controversial in nature and are recommended for approval. Discussion of any individual item may be accomplished by any board member requesting that the item be removed from the Consent Agenda. **Requests to remove items from the Consent Agenda must be made prior to the motion to pass the Consent Agenda.** Removed items may be taken up either immediately after the Consent Agenda or placed on the agenda at the discretion of the Board.*

- September 27, 2016 Board Meeting Minutes
- Community Development Block Grant
- Emergency Solutions Grant
- Procurement Policy

### Committee Reports:

- **Audit Committee** ..... Keith Madden/Lindy Whorton
  - Annual Audit (**Vote Required**)
- **Finance Committee Report** .....Ann-Marie Constable/Lindy Whorton
  - October 31, 2016 Financials
- **Associate Board Report** ..... Damon Roberts
- **Executive Director's Report** .....Donna Mathews
  - Sabbatical
  - ReBuilding Lives Capital Campaign
  - Shelter Staffing Update
  - Ending Abuse Later in Life Grant
  - Service Statistics

## Agenda (Continued)

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- **Risk Management Committee** .....Stacey Schmidt/Donna Mathews
  - 3<sup>rd</sup> Quarter Critical Incidents & Grievances Report
  - 2016 Risk Management Annual Report
- **Fundraising Committee/Development Report** .....Virginia Cohlmia/Joan Anderson
  - New Development Assistant
  - \$40 for 40 Mail Appeal
  - ReBuilding Lives Mail Appeal
  - Knock Out Violence
  - Halloween Party
  - Adopt-a-Family
  - Holiday Party
  - Rooftop Rendezvous
  - Monarch Ball
  - #Giving Tuesday
  - Grant Status Report
- **Community Relations/Communications & Marketing Report**.....Carissa Bratschun
  - DVIS in the News
  - Mutt Strut
  - DVIS at the First Friday Art Crawl
  - Marketing
  - Education
  - Social Media

**New Business** (*Business not known or possible to have known within 24 hours of the posting of the agenda*)

**Adjournment (Vote Required)**

**NOTE: NO BOARD MEETING IN DECEMBER**

**Next Board Meeting is Tuesday, January 24, 2017 at 11:30 a.m.**

*DVIS Mission: "To rebuild lives affected by domestic violence & sexual assault through advocacy, shelter, counseling, & education."*