



BOARD OF DIRECTOR'S MEETING

Place: DVIS, 4300 South Harvard Ave, Board Room
Tulsa, Oklahoma

Date: Tuesday, August 23, 2016

Time: 11:30 a.m.

Agenda

Lunch: Welcome & Introductions Shiela Haynes, Board President

Call to Order & Quorum Determination: Shiela Haynes, Board President

Committee Sign-Ups, Conflict of Interest, Confidentiality and Board Member Agreement Forms

Consent Agenda: (Vote Required) Shiela Haynes, Board President

The following item(s) are either informational or non-controversial in nature and are recommended for approval. Discussion of any individual item may be accomplished by any board member requesting that the item be removed from the Consent Agenda. Requests to remove items from the Consent Agenda must be made prior to the motion to pass the Consent Agenda. Removed items may be taken up either immediately after the Consent Agenda or placed on the agenda at the discretion of the Board.

- ❖ June 28, 2016 Board Meeting Minutes
- ❖ Revised Human Resource Policies:
 - Affirmative Action
 - Payroll
 - PTO
 - Termination/Separation

Committee Reports:

- ❖ **Human Resources Committee Report** Ann Lowry/Debby Raskin
 - Executive Director's Annual Review and Compensation **(Vote Required)**
 - Succession Plan **(Vote Required)**
- ❖ **Finance Committee Report** Ann-Marie Constable/Lindy Whorton
 - June 30 and July 31, 2016 Financials
 - Signature Cards for New Board Officers **(Vote Required)**
 - Friends of DVIS Proposed Write-Offs **(Vote Required)**
 - Authorizing Executive Director's Designee to Sign Contracts/Approve Expenses in Sept 2016 **(Vote Required)**
- ❖ **Audit Committee Report** Keith Madden/Lindy Whorton
 - Eide Bailly Engagement Letter **(Vote Required)**
- ❖ **Associate Board Report** Damon Roberts
- ❖ **Executive Director's Report** Tracey Lyall
 - Service Statistics
- ❖ **Governance Committee Report** Brad Berrett
 - Annual Records Review Letters/Board Invoices
 - Promise to DVIS Board
- ❖ **Fundraising Committee/Development Report** Virginia Cohlmiia/Joan Anderson
 - Grant Status Report
- ❖ **Community Relations/Communications & Marketing Report** Carissa Bratschun

Other (*Business not known or possible to have known within 24 hours of the posting of the agenda*) Shiela Haynes

- ❖ Discussion of Possible Future Training on Open Meeting Act
- ❖ Board Retreat "A Day in the Life..." on Tuesday, October 25th, 11am-3pm at Shelter

Adjournment (Vote Required)

Next Board Meeting is Tuesday, September 27, 2016 at 11:30 a.m.

DVIS Mission: "To rebuild lives affected by domestic violence & sexual assault through advocacy, shelter, counseling, & education."

